



SIMPLIFIED CONSULTATION FILE

INTELLECTUAL AND IT SERVICE CONTRACT

SERVICE OF INSTALLATION, CONFIGURATION AND COMMISSIONING OF A MANAGEMENT SYSTEM FOR SPATIALIZED DATABASES, CARTOGRAPHIC VISUALIZATION AND A COLLABORATIVE SPACE AND DATA STORAGE.

Subject of the consultation: The purpose of this contract is to select one or more service providers for the installation, configuration and commissioning of a system for the management of spatialised databases, cartographic visualisation, collaborative space and data storage to showcase and share the cartographic productions of different cooperation projects and to facilitate networking during and after the end of the said projects. The provision of services and the productions are part of the implementation of 2 cooperation projects (cross-border and transnational): INTERREG POCTEFA **RED-bio** and INTERREG SUDOE **COOPTREE**

Contracting authority:

FORESPIR EEIG
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Machine translation of the
authoritative version
(French version)

RULES OF THE CONSULTATION

1. Structure Identification

1.1. Contracting authority

FORESPIR EEIG, European Economic Interest Grouping, registered under the unique identification number Siret 423 872 001 000 23 whose registered office is located at 23 bis boulevard Bonrepos 31000 TOULOUSE / France.

1.2. Person in charge of the execution and monitoring of the contract

The person signing the contract is Mr. Chauvin, Director of FORESPIR.

1.3. Persons from whom administrative and technical information may be obtained

The person authorised to provide technical and administrative information is Mr Chauvin, Director of FORESPIR, sebastien.chauvin@forespir.com

2. General conditions and characteristics of the contract

2.1. Procedure, nature and form of the contract

The FORESPIR EEIG is a body governed by private law but considered public according to the European definition (which may include bodies with a private legal personality) insofar as it meets the following criteria:

- a. It was created to specifically meet needs of general interest other than industrial or commercial in nature;
- b. It has legal personality; and
- c. Either it is financed mainly by the State, regional or local authorities or by other bodies governed by public law, or its management is subject to control by those authorities or bodies, or its administrative, management or supervisory body is composed of members, more than half of whom are appointed by the State, regional or local authorities or other bodies governed by public law.

As such, FORESPIR must comply with Ordinance No. 2005-649 of 6 June 2005 relating to contracts awarded by public or private persons not subject to the Public Procurement Code and thus comply with the principles of public procurement: competitive bidding, transparency and equal treatment.

Furthermore, in the context of FORESPIR's participation in European projects mobilising public funding, and given the co-financing rate of more than 50% of the eligible costs of these projects, the principles applicable to public procurement and contracting must be applied by all beneficiaries, regardless of their legal nature. Thus, for any procurement process, regardless of its amount, and whether it is a public entity or an entity subject to public sector rules as a beneficiary of public funds (private entities are therefore included here), the following general principles must be respected in the contracting processes:

- Principle of transparency and publicity,
- Principle of competition,
- Principle of confidentiality,
- Principle of equal treatment,
- Principle of non-discrimination,

It must be possible to demonstrate, regardless of the amount of the purchase, that the choice of supplier, good or service has been made in accordance with the criteria of effectiveness and economic efficiency.

FORESPIR applies the " *Internal Purchasing Regulations aimed at ensuring that the FORESPIR EEIG complies with Ordinance No. 2005-649 of 6 June 2005 relating to contracts awarded by public or private persons not subject to the Public Procurement Code* ".

These internal purchasing regulations provide that for purchases of supplies, services or works for an amount between €3,000 excluding tax and €15,000 excluding tax, the FORESPIR contracting authority shall draw up a *"Simple specifications for the expected product or service: nature of the purchase, characteristics or technical specificity, volume, deadlines, deliveries, etc. The specifications are more or less detailed depending on the nature and amount of the purchase envisaged; especially when it is a need related to the completion of a project."*

Regarding the mode of consultation for these thresholds, and in the case of a specialised service or product (in this case), the purchasing regulations provide that the FORESPIR contracting authority *"Requests a minimum of 3 quotes (with acknowledgement of receipt in order to prove that the requests have been made even in the absence of responses from the service provider) and/or consultation on the FORESPIR website and, where applicable, on that of the project concerned. Or failing that, use of the current public offer"*.

The analysis and ranking of the tenders will be carried out by FORESPIR and validated by the Director. The award will be notified by counter-signature of a quote or by issuing a purchase order on the basis of a telephone consultation or a catalogue or a website, etc. If there has been a quote: the award of the contract is notified electronically with acknowledgement of receipt, by the Management to the successful tenderer

This call for tenders is led by FORESPIR, Lead Partner of the INTERREG POCTEFA RED-bio (EFA088/01) and INTERREG SUDOE COOPTREE (S1/2.7/F0122) projects.

The service is divided equally between the two projects.

2.2. Duration, effective date and terms and conditions for awarding the contract

The contract is concluded until 31December2026.

At the end of the completion date of this contract, a contract will be established with the selected service providers in order to provide a framework for third-party maintenance and IT maintenance during the year 2027 (or even beyond).

The start of the service is scheduled as soon as the contract award notification is made no later than 05/10/2026.

The contract shall be awarded to a single tenderer or to several tenderers who have submitted a bundled bid.

2.3. General conditions for the performance of the contract, estimated budget and payment arrangements

The monetary unit of the market is the euro.

All prices are exclusive of VAT.

The prices are unit and are deemed to include any tax, parafiscal or other charges affecting the services provided for in this contract.

The decrease or increase in the contractual amount of the contract, whatever the amount, does not entitle the contractor to any compensation. The prices are firm for the entire duration of the contract.

An advance and advance payments may be made, the amount of which shall never exceed the value of the service to which it relates. The balance of the contract shall be paid after the service has been fully performed.

The invoices must imperatively, under penalty of being rejected, mention the 2 above-mentioned projects and be published before 31/12/2026 (including the balance).

2.4. Validity periods of tenders

The validity period of the offers is 90 days.

It runs from the deadline set for the submission of tenders.

2.5. Procedures for submitting applications

All documents constituting, accompanying or cited in support of the application and the tender must be written in French, or Spanish, or in English.

Candidates must submit their application under the conditions described below under penalty of being rejected.

The submission file for each application must include the following documents:

1. A sworn statement duly dated and signed by a person authorised to bind him/her attesting that the candidate does not fall within any of the cases mentioned in Articles L.2141-1 to L2141-14 of the French Public Procurement Code (see attached template);
2. A summary presentation of the applicant entity(ies) (maximum 4 A4 R/V pages) highlighting the experiences related to the service requested;
3. A quantified economic offer specifying the items related to server installation and start-up, third-party maintenance October > December 2026, configuration of a backup system;
4. An acceptance of the special technical clauses dated and signed.

Each of the documents listed above must be signed and dated by a person authorised to bind the candidate or, where applicable, be accompanied by a power of attorney authorising the signatory to bind the applicant company.

2.6. Criteria for the award of this call for tenders

Responses to this consultation will be evaluated on 100 points, according to the following criteria:

Technical value	Number of points
Relevance of the response	60
Pricing	40

2.7. Procedures for responding to this call for tenders:

Responses should be sent no later than **September 30, 2025 (12:00 p.m., Paris time, France)** only by email to the following addresses: sebastien.chauvin@forespir.com; raphael.delpi@forespir.com; geieforespir@forespir.com

The analysis of the offers received, the choice of the provider(s) and the notifications will take place between 1 October and 4 October 2026 at the latest.

SPECIFICATIONS OF SPECIAL TECHNICAL CLAUSES

Context of the consultation

As part of its activity, FORESPIR seeks to promote the online cartographic productions of 2 cooperation projects that have been programmed within the framework of two European cooperation programmes: the INTERREG POCTEFA programme and INTERREG SUDOE.

These projects bring together many partners (France, Spain, Andorra for POCTEFA and France, Spain, Andorra and Portugal for SUDOE):

INTERREG POCTEFA RED-BIO / Network of Pyrenean Natural Areas for Sustainable Development and the Preservation of Biodiversity / 18 partners.

The project aims to:

- To concretize the networking of managers of Pyrenean natural areas by structuring a sustainable cross-border governance.
- To improve knowledge, through the use of new technologies and innovative cooperation techniques, about the impacts of human activities on Pyrenean biodiversity.
- Create concerted methods for the preservation and management of natural environments at the scale of the massif (operational objective through the implementation of actions on the territories in forest, agro-pastoral and peat environments).
- Train and raise awareness among all stakeholders and users of the territory in the knowledge of biodiversity, the challenges of its conservation and the impacts of human activities.

More information: <https://www.red-biodiv.eu/le-projet>

INTERREG SUDOE COOPTREE / Transnational cooperation for the preservation and resilience of forests in south-west Europe / 18 partners.

The project aims to:

- To support the adaptation of forests in south-west Europe to climate change by creating a base of expert knowledge on available genetic resources and silvicultural adaptation techniques, and by implementing them in the territories.
- Design, develop and implement a transnational programme for the knowledge and conservation of SUDOE's genetic resources and improve knowledge on natural hybridisations to adapt species to climate change by enabling mixing.
- Know the level of resistance to water deficit for the species of interest.
- To draw on past experience with tests of introduction or behaviour of species and provenances outside their natural ranges of distribution, as well as with adaptive silviculture.
- Implement "workshop sites" seeking to diversify and enrich forests, develop new silvicultural and functional objectives and reduce forest vulnerability

More information: <https://interreg-sudoe.eu/fr/proyecto-interreg/cooptree/>

Project funding

The RED-BIO and COOPTREE projects bring together partners from France, Spain, Andorra and Portugal (COOPTREE), and are coordinated by FORESPIR, the sponsor and contracting authority for this service.

The actions carried out within the framework of these projects are co-financed by the European Regional Development Fund (ERDF) through the INTERREG programmes (POCTEFA – 65% and SUDOE – 75%). Public co-financing completes the financing plan (French State, Occitanie "Pyrénées-Méditerranée" and Nouvelle Aquitaine Regional Councils).

For more information, visit the website of the programs: <https://www.poctefa.eu> and <https://interreg-sudoe.eu>

Expression of needs

The needs identified cover 2 fields of intervention:

1. Installation and configuration of an online application and tool for the development of geospatial information systems (GIS) and the deployment of spatial data infrastructures (SDIs)

Installation of a web service on the dedicated server (OVH 2TB made available), implementation of the web service and configuration (including visual/graphic settings¹ and management of users and access rights) allowing the management/visualization of map layers.

Indeed, within the framework of the COOPTREE project, FORESPIR seeks to highlight cartographic layers (VECTOR and RASTER) on the edapho-climatic characterization of forest species of interest and on past experiments carried out within the framework of the project with regard to tests of introduction or behavior of species and provenances installed outside their natural areas of distribution as well as adaptive silviculture. The objective is to make the visualization of these layers available via a dynamic web-cartographic platform allowing:

From the point of view of the person who consults/visualizes the cartographic content:

- Show/hide layers
- Choose different basemaps (OSM, OTP, Satellite)
- Carry out queries, in particular by displaying a limited number (from 1 to several) of species from the "species of interest" layer; it must be possible to enter the targeted species or species during the query with a suggestion system based on the first letters entered
- Search for locations by input and contact information
- Viewing the attribute table
- Display of widgets such as "pie charts", "bars"... adapted to the type of data displayed.

From the administrator's point of view:

- Adding layers and attaching layers to the project
- User management and management of write and view rights (public access, access restricted to certain users)
- Production of *geo/web stories and dashboards*

¹ FORESPIR logos, project logos, funding logos, ERDF mention in particular.

Concerning past experiments, the partners compile past experiences of sites on which tests of introduction or study of the behaviour of species and provenances settled outside their natural distribution areas have been carried out, as well as adaptive silviculture operations.

The attributes visible when the point is consulted can be adjusted according to the display possibilities, taking care to maintain a good readability of the essential information. In the same way, it should be possible to carry out queries / sorting to display only some of the experiments identified according to the objectives pursued by the person who consults.

Concerning RED-bio, FORESPIR seeks to highlight the cartographic layers produced as part of forestry, peatland and agro-pastoralism actions. The objective is to create a Web Atlas, which will make it possible to identify, visualize, search and manage data relating to:

- Peat bogs under management, monitoring or studies.
- Forests with high ecological values (HFVE)
- Natural agro-pastoral habitats and experimentation/management sites

Key features include:

1. Map Visualization: Display peatlands and FHVE on an interactive map.
2. Advanced Search: Allow users to filter objects based on criteria defined in the data model and perform queries based on database attributes.
3. Detailed consultation: Offer detailed information for each object, presenting information from the databases (characterization, type of monitoring, associated actors, elements of high ecological value, etc.).
4. Contribution: To allow data entry and updating by authorized users via their own GIS tools (QGIS, ARCGIS, etc.).

Target audiences and available features

1. The general public (Visitor not logged in):
 - Access to maps and query/search by location or contact information.
 - The proposed data visualization will only display information considered to be publicly disseminable, avoiding, for example, revealing the locations of sensitive species present in peat bogs or FHVEs, or of FHVEs located in private forests, for example. In addition, certain management methods, considered sensitive, will not be accessible to the general public.
2. The Contributor (User with a password and a pseudonym):
 - Access to all data.
 - Visualization of sensitive data.
 - When it comes to peatlands and forests, contributors have the ability to capture and modify information about them.
3. The Administrator:
 - User and rights management.
 - Validation of the data entered.
 - Attribute management (list provided in the Excel table attached to this document).

2. Installation and configuration of a drive-thru online storage and sharing solution

The tool should allow the storage of files in folders, the sharing of folders and files (sharing links or invitations), to offer a collaborative work solution on shared files and the management of user rights.

The proposed and targeted service must include:

- Installation of web services-app on dedicated server
- Getting started with web services-app
- Third-party maintenance / training in use / support / "hotline" for a maximum of 20 hours until 31/12/2026

You will calculate the following optional benefits for an additional year

- Server and web service maintenance over a period of 12 months
- Third-party maintenance / support / "hotline" for a maximum of 40 hours over a period of 12 months

Choosing this option will result in the issuance of a dedicated contract.

Read and approved / Date: / Signature:

**Interreg
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Co-funded by
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